

## **GUIDELINES TO APPLICANTS (TECHNICIANS AND TECHNOLOGISTS) FOR REGISTRATION WITH THE ENGINEERS REGISTRATION BOARD (ERB)**

- 1.0 Subject to provision of the Engineers Registration Act (ERA), an engineering cadre is entitled, on making a successful application to the Board in the prescribed manner and on payment of the prescribed fee, to have his name entered into the register.
- 2.0 An applicant for registration must have the following qualifications: -
  - 2.1 A Higher Technical Diploma, Ordinary Diploma or Licence of a University or School of Engineering recognized, for the time being, by the Board as furnishing a sufficient guarantee of adequate academic knowledge in engineering;
  - 2.2 The applicant must have attained the age of 23 years.
- 3.0 An applicant will submit a full application for registration consisting of an **Application Form ERA 3** and a **Career Report** for registration duly completed in all the sections, with attached copies of certificates, signatures of engineering cadres under whom you trained, and membership of institutions as required under the relevant sections of the form.

A Career Report (where applicable) should give a chronology of one's professional career, precisely showing the positions occupied, the engineering cadre under whom you trained, and should detail the tasks undertaken.
- 4.0 Upon approval, the applicant will be required to apply for membership with the Uganda Institution of Professional Engineers (UIPE).



*Attach Passport  
Photograph here*

**THE REPUBLIC OF UGANDA**

**THE ENGINEERS REGISTRATION ACT (Cap 299)**

*(Section 20)*

**APPLICATION FOR REGISTRATION**

*[Under the Engineers Registration (Prescription of Forms and Fees) Regulations]*

To: THE REGISTRAR  
ENGINEERS REGISTRATION BOARD  
P. O. BOX 29267,  
KAMPALA.

I hereby apply for registration as a **Technician/ Technologist** in accordance with the Engineers Registration Act, and in support of my application I give the following particulars: -

	<i>Particulars</i>	<i>For Office Use Only</i>
1	Name in Full	
2	Address in full <i>(Box No., Email address, and Telephone No.)</i>	
3	Date and Place of Birth	
4	General Education <i>(State dates, qualification and the institution for non-engineering education. Attach Documentary evidence)</i>	

	<i>Particulars</i>	<i>For Office Use Only</i>	
5*	Engineering Education ( <i>State Diploma or license of University or school of engineering. Attach Documentary evidence</i> )		
6*	Practical Engineering Training ( <i>State dates, your role, the organisation and engineering cadre under whom you trained i.e. Industrial training and 2 years pupillage</i> )	Supervisor's Signature & Stamp / qualifications	
7*	Positions held ( <i>State dates, your role, the organisation and engineering cadre who supervised you i.e. subsequent years post-pupillage</i> )	Supervisor's Signature & Stamp / qualifications	

	<i>Particulars</i>	<i>For Office Use Only</i>
8	Membership of Engineering Institutions ( <i>attach proof of membership/registration</i> )	
9	Have you ever been convicted? If so, give details of the offence	
10	Are you a Ugandan Citizen? ( <i>Non-citizens are required to attach bio-data page of passport</i> )	

I confirm that in my opinion Mr/Mrs/Ms/Dr.....  
is a person qualified for registration as a Technician / Technologist under the Engineers Registration Act.

	<i>Sponsors</i>	<i>Registered Engineer</i>	<i>Registration Number</i>	<i>Discipline</i>	<i>Signature &amp; Stamp</i>
1					
2					
3					

I hereby declare that the foregoing particulars are true and correct to the best of my knowledge and belief.

Date..... Signature of applicant.....

- NOTE:
- (i) An applicant for registration may be required to satisfy the Engineers Registration Board that his engineering and general conduct have been such as to make him/her a fit and proper person to be registered under the Engineers Registration Act.
  - (ii) Signatures of persons under whom you trained or worked and stamps (for those registered) are required under sections 6 and 7 above.
  - (iii) If space is insufficient, please submit on separate sheet