

## **REQUIREMENTS FOR ERB REGISTRATION FOR UIPE AND EAST AFRICAN DIRECT APPLICANTS FOR TECHNICIANS & TECHNOLOGISTS REGISTRATION**

1. 2 COPIES OF A CAREER REPORT
2. 1 SCANNED PDF OF CAREER REPORT ON A FLASH DRIVE (With all Attachments)

### **ARRANGEMENT OF THE CAREER REPORT**

- ✚ Download **ERA 3** form from [www.erb.go.ug](http://www.erb.go.ug) under FAQs
- ✚ Fill it properly, major concern is no. 6 practical training and No.7 - you state the engineering cadres you trained under, the period of that training - signed and stamped
- ✚ On the Form, Sponsors should be in your Field of specialization i.e if you are Civil, get Civil registered engineers / technicians / technologists to **Sign** and **Stamp** for you. They should be fully paid up with ERB
- ✚ Attach detailed career report. (A template can be requested for from [registration@erb.go.ug](mailto:registration@erb.go.ug))
- ✚ Attach certified Academic Certificates, Transcripts, UNEB Certificates, UNEB Verification letters (copies scanned in color) and any other qualifications e.g Bachelors, Masters, PHD, certificates etc.
- ✚ Attach letters of employment/service contracts etc.
- ✚ Attach any other Continuous Professional Development (CPD's) attended
- ✚ 2 Passport photographs (attached on the ERA Form)
- ✚ Attach Organogram / Organization Chart of your current employment
- ✚ Spiral bind and submit Career report in Duplicate (2 copies)
- ✚ *Pay application fees of **Ugx. 100,000 for Technicians** and **200,000 for Technologists** by Bank or MTN Mobile Money*

#### **By Bank:**

Account name: Engineers Registration Board

Account Number: 9030005842238

Bank Name: Stanbic Bank Uganda

Branch: Kyambogo

#### **By MTN Mobile Money:**

Dial \*165# and follow prompts as follows

- 1) Payments
- 2) Goods and Services
- 3) Enter Merchant Code -**ERB**
- 4) Enter payment reference (include your Name, Details of Payment e.g. application fees)
- 5) Enter amount
- 6) Enter your PIN
- 7) Send